



## **EEIAC Rules for Certified Auditors**

1.0 The EEIAC (Commission) has rights in the Commission's name and trademarks (hereinafter referred to as "The Commission's rights"). By executing the Application to be certified as an Official Commission Auditor (Auditor), each party agrees to use the Commission's name and trademarks only in accordance with these provisions, and to require its Event Organizer clients to respect the publicity rules outlined herein.

The proper and widest possible use of the Commission's rights is highly desirable. The use by an Auditor of the Commission's rights implies that the Commission has approved or authorized their use in the form as used. Auditors should, therefore, contact the Commission if they wish to use the Commission's rights in a manner other than as set out in these Rules and Regulations.

As every Auditor has an interest in protecting the Commission's rights, the Commission has set out the following guidelines relating to the use of the Commission's rights. Although they are not designed or intended to restrict legitimate and proper use, they are set down to protect the integrity and reliability of the Commission, the Commission's rights and the audited data published by certified Auditors.

2.0 The EEIAC Rules for Certified Auditors shall apply equally to both Applicants for Certification as well as currently certified auditors.

3.0 Applicants for Certification may not claim certification or use the Certified Auditor logo until they have been officially notified of certification after a vote of the EEIAC Board of Directors.

4.0 An Auditor whose application for certification has been rejected for any reason by the EEIAC Board of Directors may reapply to be a Certified Auditor once the application has been corrected.,

5.0 If an Auditor is found to be in violation of any rules the EEIAC will notify them of the violation and give a 30-day period to cure the violation. The auditor may apply for more time for the correct the violation. The decision to grant the extension will be made by vote of the Board of Directors. If the violation is not corrected within the given period of time the auditor will be placed under suspension for a period of 6 months.

5.1 If an Auditor is suspended for a violation, and the EEIAC incurs any costs in its efforts to bring the Auditor into compliance with these Rules, the Auditor will be responsible to reimburse the EEIAC for costs incurred.

5.2 An Auditor that has been suspended may reapply at the end of six months after showing proof of resolving the original violation and making any payments required by section 4.2.

6.0 Rights in the logos or trademarks are owned only by the Commission and the right to use the logos or trademarks is a privilege of Certified Auditors. The use by an Auditor of a logo or trademark carries the implication that the Commission has approved the advertising or document in which the trademark appears. Unauthorized or improper use of the logos or trademarks may be harmful to the Commission, the Commission's rights and everyone who may elect to perform

audits, and may result in the loss of the right of the Auditor to the use of the logos or trademarks.

7.0 An Auditor shall make clear that the use of the logos or trademarks by the Auditor is only as a Certified Auditor of the Commission and there shall be no suggestion or implication that the Auditor owns any rights in the logos or trademark.

As it is not possible to set out the many different uses of logos or trademarks that could be proper or improper, an Auditor who wishes to use the Commission's logos or trademarks in a manner other than as set out in these Rules and Regulations or is in doubt as to proper use should contact the Commission for advice.

8.0 Any Auditor that has been certified by the Commission and is in good standing may publicize the fact that it is a Certified Auditor. It may use the Commission's Certified Audit logo on Auditor letterheads, advertising material, mastheads, or in any other place where:

The phrase "Certified Auditor" might also be used.

The Auditor would be entitled to use the Commission Certified Audit logo.

The use of the Commission's Certified Audit logo is not detrimental to the Commission.

9.0 Nothing contained in these rules shall relieve an Auditor from responsibility for the accuracy of material published or electronically disseminated, and its compliance with the rules.

10.0 An Auditor shall not reproduce correspondence with or literature of the Commission, or excerpts there from, unless specific written permission to do so is obtained from the Commission. This includes correspondence between the Commission and the parties to a formal complaint.

11.0 Auditors are required to provide their Event Organizer customers of the EEIAC Rules for Event Organizers and to require the Event Organizers to sign a statement agreeing to be held accountable to these Rules.

11.1 Auditors are required to enforce the EEIAC Rules for Event Organizers on behalf of the EEIAC to the extent that they are able to.

When an auditor becomes aware of any rules violations by an Event Organizer, the auditor should notify the Event Organizer of the problem and request immediate resolution. In addition, all rules violations, and any resolution, should be brought to the attention of the EEIAC.

If any violation is not corrected by the Event Organizer within 30 days of notice by the Auditor, the Auditor shall refer the matter to the Commission for further action. Violations that are not corrected may result in the Commission sending a letter to the Event Organizer that they no longer use the EEIAC Certified logo until such time as the violation is corrected.